





## KEY PERFORMANCE MARKERS 2020-21

No.	Performance Marker	Evidence
1	<b>Decision-making:</b> continuous reduction of average timescales for all development categories [Q1 - Q4]	<b>No need to provide statistics.</b>
2	<b>Processing agreements:</b> <ul style="list-style-type: none"> <li>• offer to all prospective applicants for major development planning applications; and</li> <li>• availability publicised on website</li> </ul>	<p>Processing agreements are encouraged in any pre-application discussion with all applicants and particularly for major development proposals at Proposal of Application (PAN) stage.</p> <p>Processing agreement guidance is published prominently on the Council's website.</p> <p><a href="http://www.clacks.gov.uk/property/planningprocessagreement/">www.clacks.gov.uk/property/planningprocessagreement/</a></p>
3	<b>Early collaboration</b> with applicants and consultees <ul style="list-style-type: none"> <li>• availability and promotion of pre-application discussions for all prospective applications; and</li> <li>• clear and proportionate requests for supporting information</li> </ul>	<p>The pre-application advice service is published prominently on the Council website and in supplementary guidance and application submission guidance.</p> <p><a href="http://www.clacks.gov.uk/property/preapplicationadvice/">www.clacks.gov.uk/property/preapplicationadvice/</a></p> <p>Pre-application guidance on our webpages advises of the need for clear and proportionate supporting information and this is advised in all communication. The webpages advise as follows;</p> <p><i>"Irrespective of the category or scale of development proposed, the Council always encourages prospective applicants to seek advice before proposals are finalised."</i></p> <p><i>"We will identify any additional information we would like to receive in support of an application for planning permission."</i></p> <p><i>"As always, the quality of the information that we receive on the proposal will influence the quality of advice we can provide. Please provide as much detail as you can, both in relation to the site and the proposal. As a minimum, a plan of the site and description of the proposal would be expected."</i></p> <p>Clackmannanshire Council provides a free planning advice service to all enquirers and has no plans for service charging other than for statutory service provision.</p> <p>The availability and promotion of pre-application discussions for all prospective applications and clear and proportionate requests for supporting information have been acknowledged by Scottish Government in previous PPF feedback in 2017/18 (customer surveys), 2018/19 (case studies) and 2019/20 (webpage updating).</p> <p>Our PPF document also annually stresses the importance of supporting information (in the Quality of Service and Engagement section). Customer surveys.</p>
4	<b>Legal agreements:</b> conclude (or reconsider) applications after resolving to grant permission reducing number of live applications more than 6 months after resolution to grant (from last reporting period)	<p><b>No need to provide statistics.</b></p> <p><b>Explanation of policy with regards to the drafting and signing of legal agreements is required.</b></p> <p>Potential legal agreements identified following assessment of pre-application enquiries and applications against relevant Local Development Plan policies and Supplementary Planning Guidance.</p>

		<p>Potential agreements then discussed and scoped at Development Contributions Group meetings with cross service attendance (eg. Education, Housing etc.)</p> <p>Drafting has historically been prepared by Council Legal service however resource issues have resulted in delays. Work this year has focussed on a review of historic legal agreements to streamline eg. through use of agreement “templates” and appoint external legal consultants to draft agreements to reduce delays and aid implementation - see Continuous improvement in section 6.</p>
5	<b>Enforcement charter</b> updated / re-published within last 2 years	<p>Yes. Enforcement Charter updated June 2020 and prominently published on the Council website.</p> <p><a href="http://www.clacks.gov.uk/site/documents/policies/planningenforcementcharter/">www.clacks.gov.uk/site/documents/policies/planningenforcementcharter/</a></p>
6	<p><b>Continuous improvement:</b></p> <ul style="list-style-type: none"> <li>• progress/improvement in relation to PPF National Headline Indicators; and</li> <li>• progress ambitious and relevant service improvement commitments identified through PPF report</li> </ul>	<p><b>Bullet point 1 - Nothing required for.</b></p> <p><b>Bullet point 2 - include information about progress with service improvement commitments (how many have been completed)</b></p> <p><b>Scheme of Delegation (SoD)</b> - reviewed in context of COVID-19. No significant changes required. <b>Completed</b></p> <p><b>Review of Tree Preservation Orders (TPO) – Completed</b></p> <p><b>Review of Legal Agreement processes</b> for developer contributions (drafting requirements and template production). External consultants appointed to ease resourcing difficulties in Legal services to reduce delays in negotiation and impementation - <b>Completed</b></p> <p><b>IDOX mobile working solutions</b> – actions from last year <b>Completed</b> however further evaluation now being undertaken in context of Remote Verification Inspection (RVI) IT equipment funding from Scottish Government Building Standards Division (BSD). Evaluation now ongoing of compatible IT purchase across the Planning and Building Standards service - <b>Ongoing</b></p> <p><b>GIS Service Improvements</b> – actions from last year <b>Completed</b> however further work required to prepare business case to further support G.I.S service by staff working contributions – <b>Ongoing</b></p> <p><b>City Deal partnership</b> – Opportunities for Planning service involvement in City Deal project now evaluated – <b>Completed</b> however project scoping continues and will be further reported – <b>Ongoing</b></p> <p><b>Preparation of Development Management Customer Charter</b> - currently reviewing Service standards and considering current and post COVID ways of working in respect of service delivery – <b>Ongoing</b></p> <p><b>Organisation of customer engagement day</b> – currently evaluating how best to organise ie. virtual or physical meeting and developing relevant content - <b>Ongoing</b></p>
7	<b>Local development plan</b> less than 5 years since adoption	<p>No – August 2020. See explanatory notes below and note that relevance of 5 year period is currently being considered through NPF4</p>
8	<p><b>Development plan scheme</b> – next LDP:</p> <ul style="list-style-type: none"> <li>• on course for adoption within 5 years of current plan(s) adoption; and</li> </ul>	<p>No – LDP preparation delayed to allow the next plan to be prepared in accordance with the Planning (Scotland) Act 2019, emerging NPF4 and potential Regional Spatial Strategy (RSS). The Council's only development planner remains partially re-deployed to a COVID-19 support role and this has impacted on timescales.</p>

	<ul style="list-style-type: none"> <li>project planned and expected to be delivered to planned timescale</li> </ul>	<p>Project planning of LDP remains in place and is being amended in context of emerging legislation, NPF4 and RSS. Significant new considerations impacting on key LDP dates and adoption targets are timeframes for the Regional Spatial Strategy and Local Place Plans. Both are areas which need further work and are not solely within the control of the Council.</p>
9	<p><b>Elected members engaged early</b> (pre-MIR) in development plan preparation – <i>if plan has been at pre-MIR stage during reporting year</i></p>	<p>Not applicable in 2019-20 as the LDP has passed the pre-Main Issues Report (MIR) stage. Elected member involvement has previously been undertaken in the form of regular MIR officer/elected member briefing sessions and members are currently being kept updated through monthly Planning Convenor/Vice Convenor briefing meetings.</p>
10	<p><b>Cross sector stakeholders* engaged early</b> (pre-MIR) in development plan preparation – <i>if plan has been at pre-MIR stage during reporting year</i> *including industry, agencies and Scottish Government</p>	<p>Not applicable as the LDP has passed the pre-MIR stage. MIR consultation ran during January to March 2020 and responses were received from cross-sector stakeholders. Meetings were held with stakeholders as required or if requested. Key agencies were consulted post-MIR in relation to site allocation and emerging issues following consultation.</p>
11	<p><b>Regular and proportionate policy advice</b> produced on information required to support applications.</p>	<p>LDP SG production in existing plan on nine topics however for the proposed plan SG's are likely to be replaced with new incorporated approach. Audits, projections and monitoring being continuously updated in lieu of emerging LDP Policy to provide up to date information and inform plan preparation</p>
12	<p><b>Corporate working across services</b> to improve outputs and services for customer benefit (for example: protocols; joined-up services; single contact arrangements; joint pre-application advice)</p>	<p>Cross service working with a number of Council services including Education, Housing, Community, Health and Social Care Partnership and external organisations including Forth Valley NHS, Scottish Futures Trust (SFT) and Architecture and Design Scotland (A&amp;DS) in the delivery of affordable housing and community facilities at Glentana, Alva in a Community Wealth Building/Wellbeing project.</p> <p>Project details included in A&amp;DS Annual Review (page 16 most direct reference) attached below; <a href="https://www.ads.org.uk/wp-content/uploads/Annual-Review-2020.pdf">https://www.ads.org.uk/wp-content/uploads/Annual-Review-2020.pdf</a></p> <p>Glentana project workshop details, invitation list and attendee list attached below;</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">         Glentana asset     </div> <div style="text-align: center;">         20210505 ALVA     </div> <div style="text-align: center;">         5th May 2021 final        mapping workshop suWORKSHOP INVITAT attendee list.docx     </div> </div> <p>Cross service working with the Council's Housing and Transportation teams in the COVID-19 repurposing of Alloa town centre. Work included public engagement and fast track enquiry/planning application handling for private sector proposals and Council projects such as temporary pedestrianisation works,</p>
13	<p><b>Sharing good practice, skills and knowledge</b> between authorities</p>	<p>Hosting of RTPi event in relation to development of Alloa Active Travel Hub (ATH) to promote understanding of Shared Transport initiatives nationwide. Event attended by Planning Authorities from West, Central and East Scotland. Presentation attached below:</p> <div style="text-align: center;">         RTPi        Presentation.pdf     </div> <p>Case study preparation in partnership with A&amp;DS, NHS and Scottish Government focusing on the use of the Place Standard in the work of</p>

		<p>Clackmannshire Council and partner organisations in the planning and delivery of new housing and town centre improvements in Alloa. Link to case study attached below;  <a href="https://www.ads.org.uk/wp-content/uploads/AlloaCaseStudyv5.pdf">https://www.ads.org.uk/wp-content/uploads/AlloaCaseStudyv5.pdf</a></p> <p>Continued engagement with Falkirk and Stirling Councils in preparation of Forth Valley Regional Spatial Strategy (FVRSS) including participation in Scottish Government workshops led by Kevin Murray Associates.</p> <p>Continued collaboration with Fife Council on preparation of Strategic Environmental Assessment (SEA) as part of the emerging LDP.</p>
14	<p><b>Stalled sites / legacy cases:</b> conclusion or withdrawal of old planning applications and reducing number of live applications more than one year old</p>	<p>Since last year significant progress has been made in relation to the handling of legacy cases.</p> <p>The Sauchie housing development was refused and is now at appeal. Reaching a decision on this application was only possible after significant progress in cross service working with Education services to establish an up to date education picture relevant to a housing proposal under consideration for a number of years.</p> <p>A previous PPF case study assisted the re-visioning of development proposals at Coalsnaughton to address education constraints. The previous Planning Permission in Principle (PPP) application has now been withdrawn and a new PPP application has now been submitted by the same agent seeking to better respond to education need.</p> <p>The Dollar development remains under consideration with the agreement of both applicants who have willingly entered into determination extension agreements and have formally confirmed that they do not intend to appeal against non-determination. Strong engagement links have been established between the Council, applicants and the Community Council. Discussions on outstanding issues such as education and community infrastructure are ongoing and positive and all parties continue to focus on the highest quality development.</p>
15	<p><b>Developer contributions:</b> clear and proportionate expectations</p> <ul style="list-style-type: none"> <li>• set out in development plan (and/or emerging plan); and</li> <li>• in pre-application discussions</li> </ul>	<p>The circumstances in which developer contributions may be required are confirmed in policies SC9 and SC10 of the Clackmannanshire Local Development Plan and associated Supplementary Guidance (SG1 – Developer Contributions).</p> <p>Pre-application proposals where developer contributions may be required are subject to presentation/discussion to the Council's cross service Development Contributions Group to inform emerging development proposals.</p>