



Glasgow and the Clyde Valley
Strategic Development Planning Authority

PLANNING PERFORMANCE FRAMEWORK 2015 - 2016

Strategic Development Plan

Proposed Plan
Delivering Growth in the City Region

January 2016

A dark teal background with a pattern of small white dots and several overlapping circles and lines in shades of teal and black.

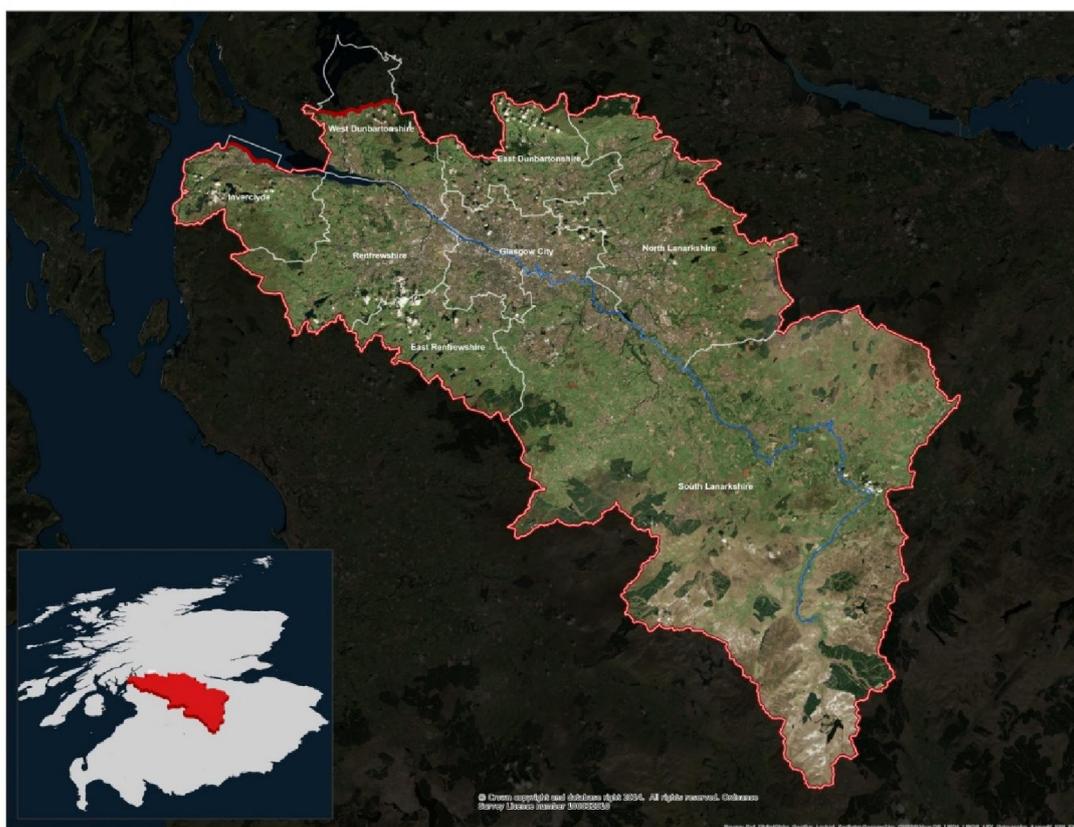
Clydeplan 
Glasgow and the Clyde Valley
Strategic Development Planning Authority

July 2016



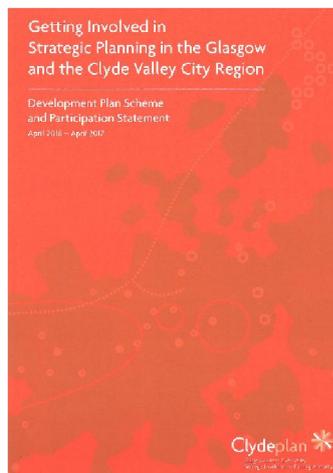
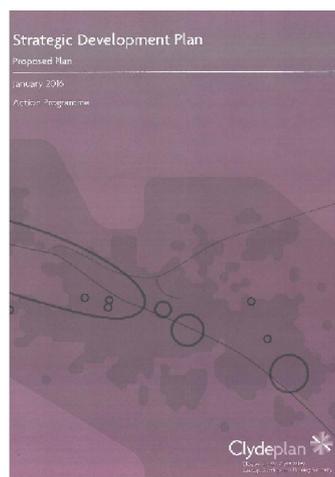
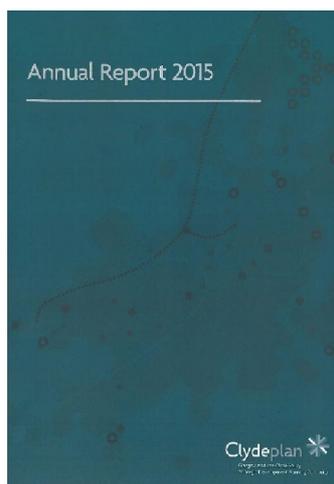
About Clydeplan

1. *Clydeplan* is the strategic planning authority for the Glasgow and the Clyde Valley city region with responsibility for preparation of the Strategic Development Plan (SDP). It comprises the eight local authority areas, namely East Dunbartonshire, East Renfrewshire, Inverclyde, Glasgow City, North Lanarkshire, Renfrewshire, South Lanarkshire and West Dunbartonshire and covers an area with a third of Scotland's population and which delivers a third of Scotland's income measured in Gross Value Added.
2. There is a long standing tradition of strategic planning in the west of Scotland which recognises that the communities of the conurbation are interdependent and that a shared vision and land use strategy are required to tackle the major economic, social and environmental challenges facing the city region.
3. The SDP addresses population and household growth and provides a framework for the future development and growth of the city region to 2035. It sets out a long-term spatial vision and related spatial development strategy i.e. the future geography of development in the city-region for 20 years in order to support economic competitiveness and social cohesion within a sustainable environmental approach and addresses issues relevant to the creation of quality places, the economy, town centres, the natural environment, housing, sustainability, climate change and land-use and transport integration.
4. The SDP provides the overall geographical framework for development within which the eight constituent local authorities will formulate their Local Development Plans and within which they will assess planning applications and proposals. It is also intended to provide the public, stakeholders and the development and investment industries with confidence and certainty that a consistent long-term and sustainable strategic planning strategy for the city region is in place.



Alignment with the Scottish Government's National Outcomes

5. The key aims of the SDP as described above, align closely with the Scottish Government's central purpose of the promotion of sustainable economic growth. In particular Clydeplan took a positive decision in its first SDP to plan for optimistic forecasts of demographic and economic growth as the basis for the strategy, and this approach is now being reflected in the emerging Local Development Plans and Development Management decisions.
6. Clydeplan aims to support the Scottish Government's central purpose of delivering sustainable economic growth and its drive to continue the reforms within planning in the context of promoting a plan led system, improving performance and delivering high quality sustainable development on the ground.
7. The key milestone this year has been the preparation and publication in January 2016 of the next Proposed SDP for consultation and its subsequent submission to Scottish Ministers on 26th May 2016 thereby meeting its statutory requirement to submit a replacement SDP within 4 years of the previous Plan's approval (29th May 2012).
8. The Proposed SDP has been specifically aligned to reflect the four planning outcomes set by the Scottish Government namely a connected place, a successful, sustainable place, a low carbon place, a natural, resilient place and a connected place.



PLANNING PERFORMANCE FRAMEWORK 2015 - 2016

Introduction

9. This is the fifth 'Planning Performance Framework' (PPF) report submitted by Clydeplan and relates to the period 1st April 2015 to 31st March 2016.
10. The Scottish Government's feedback report on Clydeplan's first PPF 2011/12 recognised that the full range of national headline indicators set out in the PPF do not apply directly to the work of a Strategic Development Planning Authority. Recognising this Clydeplan has attempted to complete this PPF as constructively as possible in order to assist and support the Scottish Government's modernising planning agenda.
11. This PPF reflects on the Scottish Government feedback on last year's PPF and has been subject to peer review by the three other SDP teams.
12. The Ministerial response to the previous year's PPF 2014/15 was generally very positive with the Performance Markers assessed as either Green or Amber. The assessment did however highlight areas for the next PPF report to consider, namely a need to:
 - provided evidence of how the SDP is project planned; and,
 - although it is stated that Clydeplan have provided extensive evidence of the engagement undertaken with elected members of both the SDP and the constituent authorities and cross sector stakeholders, it was considered that it is not clear at what stages these engagement activities took place.
13. The approach to these issues raised is addressed in the following refreshed PPF for 2015/16.



Part 1 National Headline Indicators (NHIs)

NB Only those **Development Planning** indicators relevant to Strategic Development Plans have been completed.

Development Planning:	2015-16	2014-15	
<ul style="list-style-type: none"> Age of strategic development plan(s) (years and months) at end of reporting period 	3 years 10 months (at 31 st March 2016)	2 years 10 months (at 31 st March 2015)	The Glasgow and the Clyde Valley Strategic Development Plan (SDP) was approved with modifications by Scottish Ministers on 29 th May 2012 and was formally published on 29 th August 2012.
<ul style="list-style-type: none"> Will the strategic development plan(s) be replaced by their 5th anniversary according to the current development plan scheme? (Y/N) 	Y	Y	The Development Plan Scheme was republished on 10 th May 2016. The replacement SDP is anticipated for approval by Scottish Ministers by Spring 2017.
<ul style="list-style-type: none"> Has the expected date of submission of the plan to Scottish Ministers in the development plan scheme changed over the past year? (Y-earlier/Y-later/N) 	N	N	The Proposed Plan was published in January 2016 and is on track for submission to Scottish Ministers by 29 th May 2016 which is four years after approval on 29 th May 2012 as required by Section 10(8) of the Planning etc (Scotland) Act 2006. (At the time of writing the Plan has been submitted to Ministers on 26 th May 2016).
<ul style="list-style-type: none"> Were development plan scheme engagement/consultation commitments met during the year? (Y/N) 	Y	Y	The Main Issues Report consultation ran for a period of 8 weeks from 30 th January to 27 th March 2015. The Proposed Plan was prepared through ongoing engagement during 2015, and published in January 2016 along with the range of supporting documents. Formal consultation on the Proposed Plan was undertaken ending on 29 th February 2016 and the Plan was submitted to Ministers on 26 th May 2016 along with the Statement of Conformity to the Participation Statement. (See Part 3)



Contextual Statement

Clydeplan is once again on track to meet its statutory requirement to submit a refreshed Proposed Plan to Scottish Ministers by 29th May 2016, four years after approval of the current Plan approved on 29th May 2012. The policy context adopted fully reflects the Scottish Governments' National Performance Framework, Scottish Planning Policy and the National Planning Framework.

During 2016/17 while the Plan is in Examination, Clydeplan aims to spend more resources around the delivery activities identified in its reworked Action Programme reflecting the general direction of two key Scottish Government publications during 2015/16:

- Planning for Infrastructure Research Project: Final Report (Aug 2015);
- Draft Planning Delivery Advice on Housing and Infrastructure (Feb 2016).

However, in the current economic climate, a number of key challenges remain for the city region on issues such as brownfield redevelopment particularly for housing, reducing health inequalities, climate change adaptation and delivery of infrastructure projects including City Deal.

Given that Clydeplan has no budgetary provisions for delivery, its role will continue to be confined largely to the facilitation and development of collaborative working. In developing a more delivery orientated role, Clydeplan requires to consider the implications for skills and resources. Whilst there is some opportunity to commit resource to delivery activities while the Plan is in examination, given the statutory timeline for plan cycles, resources will soon require to be diverted back to developing the evidence base for the Plan's refresh.

Clydeplan will continue to work with key stakeholders to develop its approach to action programming and will also work closely with Scottish Government to shape the findings of the Independent Review of Planning, into practicable solutions for furthering the role of strategic planning in delivering the national outcomes. Given the Review recommendations (published in May 2016 and available at the time of writing,) regarding removing Strategic Development Plans and repurposing the role of strategic planning authorities, consideration requires to be given to the maintenance of staff morale and continuing support from local authority and wider stakeholders.



PLANNING PERFORMANCE FRAMEWORK

Part 2 Defining and measuring a high-quality planning service

Quality of outcomes

The Proposed Plan is up to date and provides a context for development management decisions. It highlights the importance of placemaking and the translation of a design led approach from project identification through to delivery. This approach, set out in the Plan's Placemaking Principle and related policy, was developed in collaboration with the local authorities, A+DS, Scottish Natural Heritage and other key stakeholders.

In respect of the Development Management decisions, Clydeplan supports decision making through the provision of an up to date approved strategic policy context. As part of the development of this context for the Proposed Plan, meetings were undertaken with individual local authorities and a joint working session took place to review the development management components of the current SDP and develop the development management context for the Proposed Plan. This session utilised an external facilitator and involved Development Management and Development Planning officers.

Other key areas of policy focus and activity include:

- a joint strategic commitment to recognise, promote and safeguard the importance of Glasgow City Centre to the city region and national economy;
- the identification and support for the 22 Strategic Economic Investment Locations (which are aligned to support the Scottish Government's Economic Strategy and key sectors of the Scottish economy);
- the identification and support for the 23 Strategic Centres (including the identification of the challenges and future actions for each of the centres);
- the identification of the housing land supply required to meet need and sustain growth;
- focus on the 16 Strategic Delivery Areas for the delivery of the Glasgow and the Clyde Valley Green Network; and,
- policy support for the delivery of new housing in a low carbon and connected city region.

The SDP has supported and underpinned the projects included as part of the Glasgow and Clyde Valley City Deal Infrastructure Fund. A number of key infrastructure and investment projects identified, directly support Clydeplan's Spatial Development Strategy including City Centre public realm, Greenock Ocean Terminal, Metropolitan Glasgow Strategic Drainage Plan, Clyde Waterfront and Renfrew Riverside, Glasgow Airport access and five of the city regions Community Growth Areas.

Clydeplan is also working closely with the Glasgow City Region City Deal governance structures to support the development of a Regional Economic Strategy which will align with the economic aspirations of Clydeplan.

Development of a number of the Community Growth Areas is now underway, supported through a masterplanned and design led approach. However progress has been negatively impacted by the economic recession. Meriting particular mention, the development of the former ordnance factory at Bishopton is currently progressing more quickly than anticipated.

Region wide projects which have originated or are supported by Clydeplan include:

- the Metropolitan Glasgow Strategic Drainage Partnership which is also now identified as a Glasgow and Clyde Valley City Deal infrastructure project that will unlock and future proof development potential across the city region;
- the Central Scotland Green Network Trust and the Glasgow and Clyde Valley Green Network Partnership which focus on influencing the way in which the Green Network is designed and delivered;



- the Clyde Marine Planning Partnership established in 2016, formerly the Firth of Clyde Forum, which aims to meet economic, ecological and social outcomes; and,
- Climate Ready Clyde which is an embryonic partnership supported by the Scottish Government will seek to develop a Climate Change Strategy and Action Plan to help ensure the city region can understand and respond to changes in climate and support greater climate resilience.

Translating the SDP into delivery and outcomes remains challenging given Clydeplan's role, budgets and prevailing economic conditions. During the course of 2015/16, Clydeplan, in liaison with the Key Agencies and stakeholders, has reworked its approach to its Action Programme (January 2016) submitted to Ministers along with the Proposed Plan, and has endeavoured to develop a more focussed approach that describes with greater clarity, the role of Clydeplan and activities that it will undertake to support the delivery of the SDP Strategy ([Clydeplan Action Programme 2016](#)). Going forward Clydeplan will aim to coordinate activity with key delivery partners around the actions identified in the Action Programme.

During the last year the Scottish Government published two key documents that have informed Clydeplan's approach:

- Planning for Infrastructure Research Project: Final Report (Aug 2015)
- Draft Planning Delivery Advice on Housing and Infrastructure (Feb 2016)

These reports taken together, describe the delivery role of development plans, and some of the current limitations of that role. The Draft Planning Delivery Advice aims to encourage planning and development planning, to adopt a proactive, enabling and coordinating role. Clydeplan welcomes and supports this and during the coming months as the Plan progresses through the Examination process, more time and resource will be directed at developing the actions identified in the Action Programme (January 2016).

The Planning Review and the Scottish Government response to the independent Review of Planning, will also be a key factor influencing the direction of activities within Clydeplan during 2016.

Quality of service and engagement

Service

The current SDP was approved by Scottish Ministers on 29th May 2012. Clydeplan has sought to ensure that this was achieved efficiently and in the spirit of the planning reform agenda.

As indicated in the contextual statement at Part 1 above, Clydeplan has met its statutory requirement to submit a refreshed Proposed Plan to Scottish Ministers by 29th May 2016 which is four years after approval on 29th May 2012 as required by Section 10(8) of the Planning etc. (Scotland) Act 2006.

Plan preparation has been supported through strong partnership working with the constituent local authorities, Key Agencies and wider stakeholder community, and also through the use of project management techniques including Gantt charts and frequent diarised project management meetings.

The policy context adopted fully reflects the Scottish Governments' National Performance Framework, Scottish Planning Policy and the National Planning Framework. As such the SDP provides an up to date policy context supportive of the national aim of sustainable economic growth, which sets an appropriate context for the preparation of the eight LDPs in the city region, the majority of which have now been adopted or are progressing towards adoption.

The Proposed Plan has sought to align itself with the Scottish Government's four planning outcomes as well as having a strong focus on placemaking and delivery.



Most of the Glasgow and the Clyde Valley local authorities are now moving to prepare refreshed Local Development Plans to align with the Proposed Strategic Development Plan and this activity is encouraged and supported by Clydeplan. Based on the current Development Plan Scheme, the SDP is estimated for Ministerial approval in Spring 2017 which indicates that the refreshed LDPs should be aiming for adoption by Spring 2019 (Action Programme, DP2, Page 11).

Engagement

Partnership working, ongoing collaboration and developing and sharing good practice, skills and knowledge, are core Clydeplan activities facilitated through a variety of means including:

- existing management structures with the local authorities at both officer and member level (Joint Committee, Steering Group and Heads of Policy);
- subject based Topic Groups (Industry and Business, Network of Centres, Environment, Vacant and Derelict Land);
- Glasgow and Clyde Valley Housing Market Partnership in respect of HNDA;
- topic based forums including the Environment and the Economy, Infrastructure and Placemaking;
- regular meeting with the Key Agencies and Transport Scotland.

Plan preparation has been undertaken through ongoing engagement and collaboration with Clydeplan's key stakeholders, since the commencement of the SDP refresh in 2012. This has yielded significant benefit in identifying the relevant issues, and preparing a strategy and response that meets with stakeholder needs and expectations. Consequently the majority of stakeholders have been able to readily support and endorse the Proposed Plan Spatial Development Strategy, exemplified in the responses to the consultation which ran until 29th February 2016. A number of statements of support for the Plan have been collated and reported to the DPEA as part of the submission of the Proposed Plan for its examination and this report is included in Part 3.

By way of evidence, a list of meetings and workshops undertaken during the past 12 months is included with this PPF (see Part 3).

As reported in the 2015 PPF, in developing the approach and response to the strategic planning issues, Clydeplan has worked with the Key Agencies and local authorities in commissioning specific research on subjects such as the economy, wind energy and retail.

Direct engagement with the Scottish Government and Key Agencies has continued during Proposed Plan preparation including for example in relation to:

- the HNDA which was developed in close liaison with the Scottish Government's Planning and Architecture Division, Housing and Investment Division and the Centre for Housing Market Analysis;
- the transport response of the Plan was developed in close liaison with Scottish Transport and the Strathclyde Partnership for Transport;
- the approach to the SEA and Habitats Appraisal was developed in close collaboration with the Key Agencies and particularly SNH;
- refresh of the Glasgow and the Clyde Valley Forestry and Woodland Strategy with Forestry Commission Scotland and SNH;
- landscape capacity study for wind turbine development in the Glasgow and the Clyde Valley with SNH and the eight Glasgow and the Clyde Valley local authorities; and,
- the development of the refreshed Action Programme (January 2016) which was issued to the Key Agencies in draft for comment.

Clydeplan has also been working closely with other key stakeholders such as Homes for Scotland and following the agreement of a Concordat between Homes for Scotland and Clydeplan in October 2014 (refer Part 3), further productive and ongoing dialogue has taken place between the two organisations during 2015/16 including:



- Clydeplan's attendance at two Homes for Scotland Strathclyde Housebuilders Committee meetings;
- Active engagement of Homes for Scotland in the development and presentation of Annual Housing Land Monitoring reports;
- Facilitation of meetings between the local authorities and Homes for Scotland to consider disputes and to assist in the expedient finalisation of the local authorities annual housing land audits.

Clydeplan publishes its Development Plan Scheme and Participation Statement annually, and uses each publication as an opportunity to request feedback on its approach to participation and engagement activities. Annual publication of the DPS is also used as an opportunity to review the list of stakeholders with which Clydeplan seeks to engage and additions to this list during this plan preparation cycle, have included the Youth Parliament.

Clydeplan also sent hard copies of the Main Issues report and Proposed Plan, rather than electronic communication, directly to all Community Councils, Community Planning Partnerships, Youth Parliament members, Key Agencies and other stakeholders, to ensure the best opportunity of engagement and awareness particularly with the community organisations.

Other ongoing activities to raise the profile of Clydeplan and assist with communications and engagement include:

- maintaining an up to date website, including publication of news items (www.clydeplan-sdpa.gov.uk);
- use of Twitter (followers have increased from 283 in 2015 to 371 in 2016);
- Use of the Knowledge Hub;
- Publication of an enhanced version of the Clydeplan Annual Report (published on 3rd May 2016);
- Use of engaging graphics developed with *OStreet*, (the company responsible for the design of the mapping for NPF3), in relation to the production of the Main Issues Report, Proposed Plan and related publications including the Action Programme and Development Plan Scheme and Participation Statement.

Members of the Joint Committee are long standing and the current SDP in terms of its strategic direction is remaining constant, and as such elected members have a good understanding of strategic planning issues through reports and presentations to the Joint Committee. In the last year, due to internal changes in North Lanarkshire, former Convener Cllr Harry Curran stood down, meaning that Councillor Scanlon (Vice-Convener) assumed the office of Convener. These changes also led to appointment to the Joint Committee of a new Councillor from North Lanarkshire, and they have been offered support in their new role both from North Lanarkshire Council officers and from the SDP Manager.

During 2015/16 Clydeplan Joint Committee members considered items including:

- the publication and finalisation of the HNDA;
- feedback on the MIR consultation;
- the Review of Planning System in Scotland;
- the Green Network Partnership Business Plan;
- the inauguration of the Clyde Marine Planning Partnership; and,
- Clydeplan Proposed Plan.

In relation to the Proposed Plan, individual local authorities took the document through their respective planning committees/boards thereby broadening the exposure of the SDP beyond just the elected members of Clydeplan.

The SDP Manager is Chair of Glasgow and Clyde Valley Green Network Partnership, a Board member of the Central Scotland Green Network Trust and a Board member the Metropolitan Glasgow Strategic Drainage Partnership.

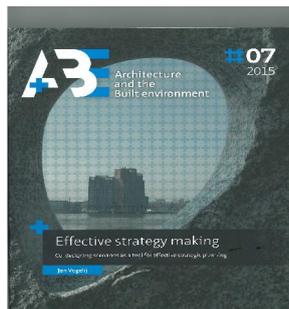
Clydeplan also supports the BSc Urban Planning and Property Development course at Heriot Watt University through a presentation and workshop on strategic planning and the City and



Regional Planning course at University of Glasgow through the assessment of part of their course work.

The SDP Manager has supported, over two sessions in January 2016, RTPI Cymru in Cardiff sharing the Clydeplan experience of strategic planning in support of their interest in introducing strategic planning into the Welsh planning system.

The importance strategic planning in the West of Scotland context and the role of Clydeplan and its predecessor organisations has been recognised in two publications to which the SDP Manager contributed, namely *'Effective Strategy making : co-designing scenarios as a tool for effective strategic planning'* by Jan Vogeli, University of Technology, Holland, and *"The search for intelligent city model : Example Gdansk and Glasgow"* by Joanna Bach-Gtowwinska.



Governance

Clydeplan has a well-defined decision making structure based upon a formal Minute of Agreement and Scheme of Delegation. The Joint Committee of the Authority comprises sixteen elected Councillors, two from each member local authority and meets at least four times per year. Provisions exist for special meetings to be called should circumstances require.

Clydeplan is overseen by a Steering Group of senior officers, usually comprising local authority Heads of Planning, who oversee the budget and work programme for the SDP and its dedicated Core Team. In addition a Heads of Policy group comprising Local Development Plan Managers, lead on policy development and data collection.

The existing model of a small Core Team with support from Local Authorities in technical areas of work is emerging as a continuing challenge particularly as a consequence of local government budget restraints, resource heavy technical requirements such as HNDA and skill gaps in areas such as graphics and document design. These matters have been the subject of considerations as part of the Scottish Government's Review of Strategic Development Planning in Scotland (2014) and the Independent Review of Planning (2016), and Clydeplan are keen to work with the Scottish Government in developing appropriate responses.

Clydeplan is funded on an equal eight way split with budgets audited annually by Audit Scotland and reported to the Clydeplan Joint Committee. The local authority contribution have been held at £72,438 per member over the medium term from 2012/13 to 2016/17 and during that time extensive budgetary savings have been made through staff retirements and reductions and prudent management. The Authority's operational, methods, structure and long term financial arrangements are under continuous review by the SDP Manager and the Treasurer. During financial year 2015/16, the Steering Group Chair in conjunction with the SDP Manager and a small working group with representation from three of the member authorities, undertook a review of the core functions of the SDPA in terms of process and finance. The working group



has identified potential savings on property costs and this is being actively explored given that the lease on the current property ends in October 2016.

Following Audit Scotland's report indicating that the level of Clydeplan's reserves was high, and after consideration by the Treasurer, the reserves have been reduced by £120,000 this resulting in a one off pay back of £15,000 to each local authority during the 2015/16 financial year.

Administration support is shared with the Green Network Partnership and during 2015/16 opportunities for further savings and efficiencies are being deployed as a result of a member of staff leaving the service.

Culture of continuous improvement

Clydeplan's Core Team are subject to ongoing appraisal with each member having a topic based portfolio with well-defined outcomes in support of the SDP process. Flexible working is supported and training in support of these work areas relates to both professional and administrative staff. A dedicated training budget exists for this purpose. During 2015/16 staff training and attendance at conferences has covered subjects including document proof reading, project management, town centres, strategic environmental assessment, attendance at the national development plan forum, Chartered Management Institute Certificate in First Line Management, MBA course Post Graduate Diploma in Strategic Management at the University of the West of Scotland.

Officers of the team are encouraged to play an active role within the RTPi and Heads of Planning. During 2015/16, the Assistant Manager and a Strategic Planner were co-opted onto the RTPi Scottish Executive Committee and Policy Sub Committee. The SDP Manager is also a member of the Heads of Planning Scotland Executive.

As detailed above under "Open for Business" Clydeplan undertakes regular stakeholder engagement including with industry representatives in order to remain responsive to changing circumstances.

Clydeplan takes part in informal bench marking with other Local Authorities and specifically with the other three SDPAs through a series of regular liaison meetings at which a Scottish Government representative usually attends.

SDP Managers from Scotland's four SDPAs meet on a quarterly basis to focus on sharing of good practice. This has encouraged the establishment of a SDP community of practice which includes the officers of the SDP teams.



Part 3 Supporting evidence

Part 2 of this report was compiled, drawing on evidence from the following sources.

- Development Plan Scheme March 2015 - March 2016 (published 27th March 2015); ([www.clydeplan-sdpa.gov.uk/files/Development_Plan_Scheme_and_Participations_Statement_2015_16\(1\).pdf](http://www.clydeplan-sdpa.gov.uk/files/Development_Plan_Scheme_and_Participations_Statement_2015_16(1).pdf));
- Development Plan Scheme March 2016 – March 2017 (published 10th May 2016); (http://www.clydeplan-sdpa.gov.uk/files/Clydeplan_DPS_2016.pdf)
- List of Clydeplan meetings and workshops ;
Embedded PDF



List of Clydeplan
Meeting dates and wc

- Homes for Scotland Concordat (October 2014);
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HfS Clydeplan
Concordat 2014

- SDPA Joint Committee Meeting 14th December 2015 GCVSDPA Revenue Budget Monitoring Report to 13th November 2015 (http://renfrewshire.cmis.uk.com/renfrewshire/Revenue_Budget_Monitoring_Report_to_Nov_2015);
- SDP Annual Report 2015 published 3rd May 2016 (http://www.clydeplan-sdpa.gov.uk/files/Clydeplan_Annual_Report_2015.pdf)
- Statement of Conformity to the Participation Statement (May 2016)
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Statement of
Conformity.pdf

- Proposed Glasgow and the Clyde Valley Strategic Development Plan 2016 Statements of Support (May 2016)
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Statements of
Support.pdf



Part 4 Service improvements: 2016-17

For 2016-17 the focus of Clydeplan's activities will be around the following:

- republishing the Development Plan Scheme and Participation Statement;
- publishing the Annual Report 2015;
- supporting the Proposed Plan through its Examination process following its submission to the DPEA on 26th May 2016;
- continuing to support and build stronger relationships with the Glasgow City Region City Deal by working with partners in the development of the Regional Economic Strategy due in 2016 and the Infrastructure Projects and to draw on the important opportunities that strategic planning can bring to those agendas;
- working with the Scottish Government, the other Scottish SDPAs and other stakeholders on matters relating to recommendations of the Independent Panel on the review of planning in Scotland as they affect the work of Clydeplan and its constituent local authorities;
- working with the Scottish on the refinement of the Draft Advice on Planning and Infrastructure;
- coordination of activity and resource around the actions identified within the refreshed Action Programme with key stakeholders and delivery partners;
- convening the Housing Market Partnership to commence work on HNDA3 with a particular focus on delivering an improved process and product that is more succinct and resource proportionate;
- updating the project management plan for SDP3 preparation including identification of the required evidence and plan preparation material including topic papers and monitoring statement.



Delivery of our service improvement actions in 2015-16:

Committed improvements and actions	Complete?
<p>Republish our Development Plan Scheme and Participation Statement</p> <p><i>Published 10th May 2016</i></p>	<p>Yes</p>
<p>Republish our Annual Report</p> <ul style="list-style-type: none"> <i>Annual Report approved by the Joint Committee 18th April 2016 formally published 3rd May 2016.</i> 	<p>Yes</p>
<p>Prepare the Proposed Plan</p> <ul style="list-style-type: none"> <i>MIR consultation closed and responses considered by Joint Committee on 8th June 2015;</i> <i>HNDA2 assessed by the CHMA as robust and credible on 21st May 2015;</i> <i>Subject related topic and update reports prepared for Steering Group and Heads of Policy based on the work of the Environmental Forum, Economy, Infrastructure and Placemaking Forum, Housing Group, Development Land Forum and Development Management Workshop;</i> <i>Proposed Plan prepared through collaborative working and reported to Joint Committee members on 14th Dec 2015;</i> <i>Proposed Plan consultation in January 2016 - February 2016.</i> 	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>
<p>Support and build stronger relationships with the Clyde Valley Community Planning Partnership by working with partners in the development of the Glasgow and Clyde Valley City Deal Infrastructure Projects.</p> <ul style="list-style-type: none"> <i>Collaborative work with partners in support of the development of the Glasgow and Clyde Valley City Deal Infrastructure Projects has continued with particular support provided through the provision of data and GIS support and participation in the development of the Regional Economic Strategy.</i> 	<p>Ongoing</p>
<p>Raise awareness amongst elected members of Clydeplan by identifying key stakeholders, where appropriate, to present to Authority meetings.</p> <ul style="list-style-type: none"> <i>Joint Committee have received presentations from the Green Network Partnership on its Business Plan 2016/19 and the Convenor worked jointly with the three other SDP convenors in Scotland, in respect of the presentation of oral evidence on the Planning Review.</i> 	<p>Partial</p>
<p>Develop an approach to monitoring the Plan's performance which can be utilised in conjunction with the Action Programme to further develop the outcomes focus for future PPFs</p> <ul style="list-style-type: none"> <i>During the course of 2015/16, in liaison with key stakeholders, Clydeplan has reworked its approach to its Action Programme, published in January 2016, to describe with more clarity the role of Clydeplan in the delivery of outcomes.</i> 	<p>Partial</p>



<p>Consider processes to improve the collection and analysis of electronic comments/consultation responses.</p> <ul style="list-style-type: none"> <i>In addressing the response to the Proposed Plan consultation and submission of the Plan to the DPEA for its Examination, Clydeplan made use of and project management techniques including Excel spreadsheets and frequent meetings, to ensure that collation of the consultation representations and responses to those submissions, were addressed within time for submission to the DPEA to meet statutory timescales. Following submission to the DPEA, consideration is being given to where processes could be improved.</i> 	<p>Ongoing</p>
<p>Continue to support staff development through secondment and further education opportunities.</p> <ul style="list-style-type: none"> <i>Two members of staff from local authorities have been afforded secondment opportunities within Clydeplan, one for a period of 6 weeks and one for a ten month period. This has developed their knowledge and direct experience of strategic planning</i> <i>A member of the Clydeplan Team took up a temporary post (for ten months) with the National Records of Scotland which has enabled the development of specialist skills, working with population and household projections, statistical analyses techniques and supervision of staff.</i> 	<p>Ongoing</p>
<p>Work with the Government to take forward actions emerging from the review of strategic development planning and modernising the planning system agenda.</p> <ul style="list-style-type: none"> <i>Clydeplan has continued to engage directly and actively with Scottish Government on the continuing development of the Planning system in Scotland. Clydeplan has:</i> <ul style="list-style-type: none"> <i>provided evidence to inform the research on the Planning for Infrastructure Research Project: Final Report (Aug 2015);</i> <i>taken part in workshops and commented on an early draft of the Draft Planning Delivery Advice on Housing and Infrastructure (Feb 2016);</i> <i>provided written and oral evidence to support the Independent Review of Planning.</i> 	<p>Ongoing</p>



Part 5 OFFICIAL STATISTICS

This section does not relate to the activities of the Strategic Development Planning Authority



Part 6 Workforce and Financial Information - Clydeplan

	Tier 1	Tier 2	Tier 3	Tier 4
Head of Planning Service			✓	

Note: Tier 1= Chief Executive, Tier 2= Directors, Tier 3= Heads of Service, Tier 4= Managers

		DM	DP	Enforce-ment	Other
Managers	No. Posts		1		
	Vacant				
Main grade posts	No. Posts		4		
	Vacant				
Technician	No. Posts		1		
	Vacant				
Office Support/Clerical	No. Posts		2		
	Vacant				
TOTAL			8		

Staff Age Profile	Number
Under 30	0
30-39	5
40-49	1
50 and over	2

Committee & Site Visits*	Number per year
Full Joint Committee meetings	4
Planning committees	0
Area committees (where relevant)	0



Committee site visits	0
LRB**	0
LRB site visits	0

	Total Budget	Costs		Income***
		Direct*	Indirect**	
Development Management	0	0	0	0
Development Planning	579,500	420,000	159,500	0
Enforcement	0	0	0	0
Other	0	0	0	0
TOTAL	579,500	420,000	159,500	0

